ASPIRATIONS

Jewell Academy
an Aspirations Academy

ADMISSIONS POLICY 2028/29

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Jewell Academy Bournemouth Admissions Policy

The following information is for admissions for the academic year 2028/2029

THE ADMISSION OF STUDENTS TO JEWELL ACADEMY BOURNEMOUTH

This policy sets out the admission arrangements for Jewell Academy Bournemouth. The Academy will comply with all relevant provisions of the statutory codes (the School Admissions Code and the School Admission Appeals Code) as they apply at any given time to maintained schools and academies, and with the law on admissions as it applies to publicly funded schools. References in the codes to admission authorities shall be deemed to be references to the South Coast Regional Board - governing body of the Academy. In particular, the Academy will take part in the Admissions Forum set up by the LA as appropriate and have regard to its advice; and will participate in the co-ordinated admission arrangements operated by the LA, including the local Fair Access Protocol.

Notwithstanding these arrangements, the Secretary of State may direct the Academy to admit a named pupil to the Academy on application from an LA. Before doing so the Secretary of State will consult the Academy.

The admission arrangements for the Academy for the year 2028/2029 and, subject to any changes approved by the Secretary of State, for subsequent years are:

a. The Academy will accordingly admit 30 pupils into Reception each year if sufficient applications are received. Infant class must not contain more than 30 pupils with a single school teacher unless pupils fall within the limited 'excepted pupil' criteria.

Admission arrangements

The Academy Governors have agreed to admit 30 pupils to the Reception year group, 30 pupils in Year 1, 30 pupils in Year 2 and 60 in all other year groups. These arrangements and the admissions criteria (below) are reviewed annually. When there are more applications than there are places available in Reception classes, after the admission of students with an Education, Health and Care Plan where the Academy is named on the plan, the following criteria will be applied to determine those children that will be offered places. Pupils with an Education, Health and Care Plan issued by a local authority naming a specific school where a pupil should receive his/her education will be admitted to the Academy before preferences are considered for admission in September.

The criteria are listed in priority order:

Reception

All children can start in Reception on a full time basis in the September following their fourth birthday. Parents/carers may discuss with the Principal whether their child is ready to start full time or part time. The final decision will rest with the parent/carer of the child. Parents can defer the date their child starts school until later in the year but not beyond the point at which they reach compulsory school age (compulsory school age is set out in section 8 of the Education Act 1996 and the Education (start of compulsory school age) Order 1998. A child reaches compulsory school age on the prescribed day following their fifth birthday. These prescribed days are 31st December, 31st March and 31st August) and not beyond the beginning of the final term of the school year for which the offer was made.

Deferred entry should always be discussed with the Principal. Parents/Carers of summer-born children (that is children born between 1st April and 31st August) may, in addition, choose to send their child to school in the September following their 5th birthday and may request that their child is admitted out of their normal age group to Reception year rather than Year 1. Any parent wishing to consider this needs to refer to the section headed "Applications for admission outside the normal age group" below. Parents considering this are advised to contact the school at the earliest possible opportunity to ensure a decision has been made by the school before the national closing date for applications to Reception.

If parents/carers want to apply for the following year they would normally be expected to apply for a place in Year 1. Parents and carers need to be aware that Year 1 could be full at this stage.

Application criteria:

1.) Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order (Note 1a). Children who appear [to the admission authority of the school] to have been in state care outside of England and ceased to be in state care as a result of being adopted (Note 1b)

2.) Children with a sibling attending the school in the academic year of admission (Note 2)

3.) Children of staff at the school:

a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission is made

or

b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

4.) Children for whom this is the nearest school measured by the shortest route from the home address in a straight line.

Applications for admission outside the normal age group

Parents may request that their child is admitted outside their normal age group, for example if the child is gifted or talented or has experienced problems such as ill health, or they are summer-born and parents would like them to start in Reception Year when they reach statutory school age. Applications for children to be educated outside their normal age group will be considered on their individual merits by a nominated committee from the Regional Board for the school, taking account of the views of the Principal and SENCO. The Regional Board will make a decision on the basis of the circumstances of each case, in the child's best interests, and may seek advice from the Local Authority's SEND team or a qualified Educational Psychologist. The placement of a child outside his or her normal age group is not usually an appropriate strategy for meeting special educational needs. To apply for a place outside the normal age group, parents must complete the form titled 'Application for Admission Outside the Normal Age Group' which is available on each

school website. This form should be completed and returned to the school in question for consideration.
The Academy will consider any request for a child to be admitted in a year group outside of their normal age group individually, with regard to the individual circumstances of that child. Parents should submit a written request for consideration to the Principal at Jewell Academy.

Tie break

If the Academy is oversubscribed in any of the categories 1, 2, 3 and 4 above, pupils who live closest to the Academy will be given priority. If there are insufficient places to accommodate all applicants and the distance criterion is used, the school will use random allocation for applicants living an equal distance from the school (up to three decimal places) or at the same address or in the same block of flats who are eligible for the remaining places. Applicants will have their names drawn as lots to see who should be offered the place(s). The person drawing the names will have no involvement in the school admissions process

NOTES

1. Looked After Children (LAC)

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order, including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or
A) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).
B) A looked after child is a child who is in the care of a local authority in England, or is being provided with accommodation by a local authority in England in the exercise of their social services functions. *b.* A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

2.Siblings

Priority will be given to those who have a brother or sister attending Jewell Academy Bournemouth at the time of admission but not application. This means that there will be no sibling connection for admission purposes for applicants for entry to Reception if they have a brother or sister in Year 6 at the time of application.

The definition of a brother or sister is:

- A brother or sister sharing the same parents
- Half-brother or half-sister, where two children share one common parent living at the same address
- Step-brother or step-sister, where two children are related by a parent's marriage living at the same address
- Adopted or foster children

In the event that the school has one place to offer and the next child on the waiting list is one of twins, triplets or other children of multiple births, the Academy will offer both twins, all triplets or children of multiple birth a place even if this means going over the published admissions number.

3. Home Address

The home address where a child lives is considered to be a residential property that is the child's main or only address during term time. Applicants can be asked to provide additional evidence in order to verify addresses and/or other details provided. It is at the discretion of the admission authority what evidence is required (evidence may include, but is not limited to, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home

address of a child will be made by the admission authority. If any information supplied by an applicant is judged by the admission authority to be fraudulent or intentionally misleading, the admission authority may refuse to offer a place, or if already offered, may withdraw the offer.

When applying for point of entry, Jewell Academy will not accept a change of address once the National Closing Date has passed. This means if your moving date is after 15 January 2028, we will use your old address to categorise your application. You will need to tell us your new address so we can update your child's record. If you move house after you have submitted your application but before the National Closing Date, the main allocation will be based on your address at the closing date, and the address will be updated on any waiting list from national offer day, should you not initially have been offered a place. The relevant date for the house move is (if purchasing) exchange of contracts occurring on or before the closing date; (if renting) signed tenancy agreement which commences on or before the closing date.

Applications from separated Parents/Carers

Only one application can be considered for each child. Where parents/carers are separated it is essential that agreement is reached by both parties concerning the nominated preferred schools. Where a child spends part of their week with one parent and part with the other, only one address can be used. This must be the address at which the child spends most of their time during term time. Applicants can be asked to provide additional evidence in order to verify addresses and/or other details provided. It is at the discretion of the admission authority what evidence is required (evidence may include, but is not limited to, Child Benefit, GP registration, evidence of home ownership/tenancy etc.). The final decision on the home address of a child will be made by the admission authority. If any information supplied by an applicant is judged by the admission authority to be fraudulent or intentionally misleading, the admission authority may refuse to offer a place, or if already offered, may withdraw the offer.

Fraudulent Information

If the allocation of a place has been made on the basis of fraudulent or intentionally misleading information, the Governors reserve the right to withdraw the place. An offer of a place can be withdrawn even after the child has started at the Academy.

Waiting List

Parents / Carers whose applications have not been successful, the children's names are automatically placed on the waiting list for one academic year. The waiting list is ranked using the over subscription criteria above applied in the order set out. If and when further places become available (for example because a family with a child at the Academy or to whom a place has been offered moves away), these are offered to children at the top of the list. It should be noted that children can be added to or removed from the waiting list at any time (for example because a family moves to the area) with the result that the ranking of a child already on the list may move up or down. The waiting list will expire on 31 August. Parents/Carers may submit an application to be considered for the following academic year from 1 June onwards.

Pupils with Disabilities

Children with disabilities will be treated no less favourably than other applicants for admission. Disabled children will be given equal consideration of a place with others under the stated criteria for admission. The definition of disability is that contained within the Equality Act 2010 (amended). Jewell Academy Bournemouth will make reasonable adjustments to ensure that pupils with disabilities are not placed at a substantial disadvantage in accordance with the Disability Rights Commission Code of Practice.

Late Applications

Late applications Applications received after the national closing date will be classed as late applications and will not be processed until after the on-time applications. If the school has places available after admitting all on-time applications, late applications will be considered in accordance with the priorities set out above

Independent Admissions Appeal Committee

Parents who are not offered a place for their child are entitled to an appeal constituted and operated in accordance with the School Admissions Appeals Code. Parents wishing to appeal in these circumstances should complete an appeal form available from the Academy. The form should be sent to the Clerk to the Appeal Committee, via the Academy, within 20 school working days from the notification of the decision not to admit.

In Year Admissions

The above criteria will be applied if in-year vacancies arise during the school year and there are more applicants than places. Jewell Academy takes part in the BCP coordinated scheme.

ANNUAL PROCEDURES FOR DETERMINING ADMISSION ARRANGEMENTS

Consultation

Jewell Academy Bournemouth will set admission arrangements annually. Where changes are proposed to admission arrangements there will be a public consultation on these arrangements. If no changes are made to admission arrangements the Academy consultation will only take place at least every 7 years.

The Consultation Period will follow the procedures laid out in the School Admissions Code. The Academy will consult:

a) Parents of children between the ages of four and eleven years
b) Other persons in the relevant area who in the opinion of the Academy have an interest in the proposed admissions
c) All other admission authorities for primary and secondary schools located within the relevant area
d) The local authority
e) Any adjoining neighbouring local authorities where the admission authority is the local authority. For the purposes of consultation, the Academy will publish a copy of the proposed admission arrangements on the Academy website together with the contact details of the Admissions Officer, to whom comments must be sent.

The Academy will also send, upon request, a copy of the proposed admission arrangements to any of the persons or bodies listed above inviting comment.

Determination and publication of admission arrangements

Jewell Academy Bournemouth will determine its admission arrangements every year, even if they have not changed from previous years, by 28 February.

Publication of admission arrangements

Jewell Academy Bournemouth will notify the appropriate bodies and publish a copy of the determined arrangements on the Academy website for the whole offer year (the academic year in which offers for places are made). The Academy will also send a copy of the full, determined arrangements to the Local Authority before 15 March.

Representations about admission arrangements

Where any of those bodies that were consulted, or that should have been consulted, make representations to the Academy about its admission arrangements, the Academy will consider such representations before determining the admission arrangements. Where the Academy has determined its admission arrangements and notified all those bodies whom it has consulted, anyone who objects to the Academy's admission arrangements can make an objection to the Schools Adjudicator. The Schools Adjudicator will consider the representation and in so doing will consult the Academy. The Academy will provide all the information that the local authority needs to compile the composite

prospectus no later than 8th August, unless agreed otherwise. Those consulted have the right to ask the Academy to increase its proposed Published Admissions Number for any year. Where such a request is made, but agreement cannot be reached locally, they may ask the Secretary of State to direct the Academy to increase its proposed Published Admissions Number. The Secretary of State will consult the Academy and will then determine the Published Admission Number. In addition to the provisions above, the Schools Adjudicator may direct changes to the Academy's proposed admission arrangements and, in addition to the provisions above, the Secretary of State may direct changes to the proposed Published Admissions Number.

Proposed changes to admission arrangements by the Academy after arrangements have been published

Once the admission arrangements have been determined for a particular year and published, the Academy will propose changes only if there is a major change of circumstances. In such cases, the Academy must notify those consulted under paragraph 16 above of the proposed variation and must then apply to the Schools Adjudicator setting out:

a) the proposed changes
b) reasons for wishing to make such change
c) any comments or objections from those entitled to object

Records of applications and admissions shall be kept by the Academy for a minimum period of one year and shall be open for inspection by the Secretary of State.